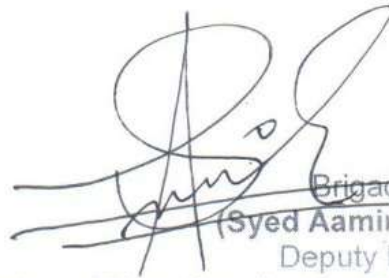


NOTICE**PROCUREMENT OF ID CARD PRINTING CONSUMABLES, ACCESSORIES & MAINTENANCE SERVICES****LAHORE GARRISON EDUCATION SYSTEM SECRETARIAT**

1. Lahore Garrison Education System (LGES), invites sealed bids under the Single Stage – Two Envelope Procedure from eligible, experienced and financially sound firms for procurement of ID Card Printing Consumables, PVC Cards, Card Holders, Lanyards and Preventive Maintenance Services for Fargo Colour Card Printer (EMHFC HDP-5000 FD, FG 074109). Procurement shall be carried out strictly in accordance with the LGES Bidding & Tendering Procedure SOP and approved bidding documents.
2. **Scope of Procurement.** The procurement includes Fargo HDP5000 Color Ribbons, Retransfer Lamination Rolls, HID/Fargo PVC Cards, Officer/Faculty/Admin/Student Card Holders, colour coded Lanyards, Fargo HDP-5000 Cleaning Kit, and two complete preventive maintenance services of the Fargo HDP-5000 printer together with any additional servicing required during the contract period.
3. **Eligibility Criteria.** Bidding documents shall only be issued to firms that are legally **Registered IT / Tech Firms, Active Taxpayers with FBR, possess relevant experience, adequate technical resources and manpower, satisfactory performance history, sufficient financial capacity, OEM/authorized distributor status where applicable, and submit all prescribed documents including LGES Form A-1.**
4. **LGES Vendor Registration.** Firms already enlisted with LGES may directly apply for issuance of bidding documents. **Firms not registered with LGES may apply for Vendor Registration before obtaining bidding documents by submitting the prescribed registration documents including Company Profile, NTN, Active Taxpayer Status, relevant experience, financial credentials, Form A-1 and other documents required by LGES. Bidding documents shall only be issued after successful scrutiny and approval by LGES.**
5. **Issuance of Bidding Documents.** Documents may be obtained from LGES Secretariat, 9-Link, Tufail Road, Lahore Cantt from 13 July 2026 to 14 July 2026 during office hours on payment of Tender Fee of Rs.10,000/- (Non-refundable). Bidding documents are non-transferable.

6. **Bid Security**. Each bid shall be accompanied by the prescribed Bid Security, where applicable, in the form specified with the bidding documents. Bids without the required Bid Security shall be treated as non-responsive.
7. **Submission of Bids**. Separate **sealed Technical Proposal and Financial Proposal, Bid Security and all mandatory documents shall be deposited in the Tender Box at LGES Secretariat not later than 1100 hours on 20 July 2026**. Late, incomplete, conditional or unsealed bids shall not be entertained.
8. **Opening of Bids**. **Technical Proposals shall be opened by the Tender Opening Committee (TOC) at 1100 hours on 21 July 2026** in the presence of bidders or their authorized representatives. Financial Proposals of technically responsive bidders shall be opened separately on the same / notified date.
9. **Clarification**. Technical clarifications may be obtained from the IT Branch, LGES Secretariat before submission of bids.
10. **Important Instructions**
- Every applicant shall submit the prescribed **LGES Form A-1 (Contractor/Vendor Eligibility & Declaration Form)** along with the application for issuance of bidding documents. **Applications without Form A-1 shall not be entertained.**
 - Only genuine and approved consumables shall be supplied.**
 - LGES reserves the right to verify all information submitted by bidders.
 - False declarations or forged documents shall result in disqualification and may lead to blacklisting.
 - LGES reserves the right to accept or reject any or all bids, wholly or partially, without assigning any reason, in accordance with applicable procurement rules and the LGES SOP.



Brigadier (Retd)
(Syed Aamir Bukhari)
Deputy Director IT
Lahore Garrison Education System Secretariat
9-Link, Tufail Road, Lahore Cantt

Dated 10 July 2026